

GALLATIN AIRPORT AUTHORITY
Belgrade, Montana

Agenda for Regular Monthly Meeting to be held **Thursday, January 10, 2019 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held December 13, 2018
2. Public comment period
3. Notice - February Airport Board Meeting date changed to February 21, 2019
4. Consider issuing schedule I bid documents on the terminal concourse expansion project
5. Consider scope of work for Master Plan update
6. Consider infrastructure cost share for future hangar area development
7. Consider request by Brookhart Aero, LLC to transfer the non-commercial land lease on hangar #93 to Meridian M500 Management, LLC
8. Consider request by Cross Harbor Capital Partners to construct a 220' x 180' non-commercial hangar on future taxiway "Y" with a one-year option for a second 220' x 180' non-commercial hangar
9. Consider request by Pacific Commerce, Inc. to transfer the non-commercial land lease on hangar #EV9 to North Fork Place, LLC
10. Consider request by Mr. Gary Roberts to construct a 70' x 70' non-commercial hangar on taxiway "V"
11. Consider Land Acquisition Priorities
12. Consider final approval of Bridger Aerospace exterior design of Hangar SE1 office addition
13. Consider request by Bridger Aerospace to option three parcels one-year for future expansion
14. Consider parking rate for Premium Covered Parking in the Parking Garage
15. Report on passenger boardings and flight operations – Scott Humphrey
16. Report on CY 2018 Airline Traffic Results – Brian Sprenger
17. Airport Director's Report – Brian Sprenger
18. Consider bills and approve for payment
19. Adjourn

Public comments are welcome on any agenda item

GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, February 21, 2019 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held January 10, 2019
2. Public comment period
3. Consider Guaranteed Maximum Price - Schedule 1 of the Concourse Expansion Project
4. Consider First Interstate Bank Commercial Line of Credit in the amount of \$6,500,000
5. Consider request by Gallatin Flying Service to sublease hangar #6 to the Commemorative Air Force
6. Consider request by Gallatin Flying Service to enter into a new commercial lease on hangar #6 contingent upon updates to the hangar as specified
7. Consider request by Gallatin County Sheriff's Office to utilize airport property for K-9 training
8. Consider additional terminal advertising revenue opportunities
9. Report on passenger boardings and flight operations – Scott Humphrey
10. Airport Director's Report – Brian Sprenger
11. Consider bills and approve for payment
12. Adjourn

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GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, March 14, 2019 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held February 21, 2019
2. Public comment period
3. Consider request by ACW, LLC to enter into a new 10-year non-commercial land lease on hangar #11
4. Consider request by Anson Enterprises, LLC to transfer the non-commercial land lease on hangars 118-127 to RB Enterprises, LLC
5. Consider request by Rocky Mountain Rotors to transfer the non-commercial land lease on hangar ER7 to RMR Hangar 1, LLC
6. Presentation of CY 2019 Airport Traffic Forecast
7. Report on passenger boardings and flight operations – Scott Humphrey
8. Airport Director's Report – Brian Sprenger
9. Consider bills and approve for payment
10. Adjourn

Public comments are welcome on any agenda item

GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, April 11, 2019 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held March 14, 2019
2. Public comment period
3. Consider request by Mr. Evert Wierda and Mr. Marty Pierce to construct a 51' x 232' non-commercial t-hangar with an option for a second 51' x 232' non-commercial t-hangar
4. Consider request by Mr. Evert Wierda to construct a 60' x 90' non-commercial hangar
5. Consider request by Montana Jet, LLC to construct a 50' x 60' non-commercial hangar
6. Consider request by Cross Harbor Partners to amend the leased area for hangar BZN #3 to include a one level addition for mechanical and owner vehicle parking
7. Consider request by Bridger Aerospace to amend their lease option for a 12,000 square foot commercial hangar to a 31,200 square foot commercial hangar on Aviation Lane
8. Consider request by The People's Sandwich, LLC to operate a trial food truck operation in the employee parking lot
9. Consider Bond Refinance Proposals
10. Consider issuing schedule II bid documents on the terminal concourse expansion project
11. Consider issuing bid documents for Terminal Apron and Southeast Hangar Area infrastructure project
12. Report on passenger boardings and flight operations – Scott Humphrey
13. Airport Director's Report – Brian Sprenger
14. Consider bills and approve for payment
15. Adjourn

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GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, May 9, 2019 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Open Bids on Terminal Apron project
2. Review and approve minutes of regular meeting held April 11, 2019
3. Public comment period
4. Consider Guaranteed Maximum Price – Schedule II of the Concourse Expansion Project
5. Consider request by Mr. Scott T. Bell and Mrs. Patricia A. Bell to enter into a new 10-year non-commercial land lease on hangar #81
6. Continue consideration of request by Islands, LLC/Summit Aviation to construct a 120' x 100' commercial hangar in the location of the former Airport House
7. Consider request by Wide Open Skies Aviation, LLC to construct a 160' x 70' non-commercial hangar on taxiway "V"
8. Consider request by BZN Hangars to transfer the non-commercial land lease on hangars 103-112 to The Association of Unit Owners of BZN Hangars
9. Consider space design for Blacksford RV location inside terminal
10. Master Plan Update – Scott Bell
11. Consider preliminary budget for fiscal year 2020
12. Report on passenger boardings and flight operations – Scott Humphrey
13. Airport Director's Report – Brian Sprenger
14. Consider bills and approve for payment
15. Adjourn

Public comments are welcome on any agenda item

GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, June 13, 2019 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Open Bids on East Hangar Area Airport Improvements
2. Review and approve minutes of regular meeting held May 9, 2019
3. Public comment period
4. Consider request by Pacific Commerce to construct a 70' x 70' non-commercial hangar on taxiway "V"
5. Consider request by William Syme Alexander Howie Revocable Trust to enter into a new 10-year non-commercial land lease on hangar #78
6. Consider request by Mr. Tom Stelmak and Mrs. Karen Stelmak to enter into a new 10-year non-commercial land lease on hangar #79
7. Consider request by Brookhart Aero, LLC, to transfer the non-commercial land lease on hangar #94 to Mr. Joseph F. Kall
8. Consider request by Gallatin Flying Service to transfer the commercial land lease on hangar #6 to Sean Kelly and to enter into a new lease contingent upon completion of required updates as specified at the February 21, 2019 Airport Board Meeting
9. Master Plan Update – Scott Bell
10. Report on passenger boardings and flight operations – Scott Humphrey
11. Airport Director's Report – Brian Sprenger
12. Consider bills and approve for payment
13. Adjourn

Following the regular meeting, a closed meeting will be held for the purpose of conducting the annual Airport Director performance review. Public comments on this topic, either verbal or written, in advance of the review are welcome.

Public comments are welcome on any agenda item

GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, July 11, 2019 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held June 13, 2019
2. Public comment period
3. Consider Resolution 2019-01 approving the issuance of bonds
4. Consider Resolution 2019-02 authorizing the issuance and setting forth the terms of a series of bonds and a taxable subordinate lien obligation
5. Consider real estate transfer agreement and subsequent short term lease agreement with Mr. Michael R. Peterson for the purchase of property located at 1278 Timothy Lane, Belgrade, MT
6. Report on Audit Review Process – Matt Cope
7. Report on Airport Concessions – Bert Hopeman
8. Master Plan Update – Scott Bell
9. Election of Officers
10. Report on passenger boardings and flight operations – Scott Humphrey
11. Airport Director's Report – Brian Sprenger
12. Consider bills and approve for payment
13. Adjourn

Public comments are welcome on any agenda item

GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, August 8, 2019 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held July 11, 2019
2. Public comment period
3. Consider extending sewer line to serve three new hangar requests on taxilane "T"
4. Consider request by Mr. Tom D'Agostino to construct a 60' x 60' non-commercial hangar on taxilane "T"
5. Consider request by Mr. James D. White to construct a 54' x 60' non-commercial hangar on taxilane "T"
6. Consider request by Mr. Daniel Kaplan to construct a 54' x 50' non-commercial hangar on taxilane "T"
7. Consider Terminal Concourse Interior Plan
8. Report on preliminary FY 2019 operating and concession statistics
9. Master Plan Update – Chapter 2 Forecast – Scott Bell
10. Report on passenger boardings and flight operations – Scott Humphrey
11. Airport Director's Report – Brian Sprenger
12. Consider bills and approve for payment
13. Adjourn

Public comments are welcome on any agenda item

GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, September 12, 2019 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held August 8, 2019
2. Public comment period
3. Consider real estate transfer agreement and subsequent short term lease agreement with Mr. David Williams and Mrs. Shelly Williams for the purchase of property located at 1551 Tubb Road, Belgrade, MT
4. Consider request by Mr. Dennis C. Guentzel to enter into a new 10-year non-commercial land lease on hangar #80
5. Master Plan Update – Preliminary Air Field - Scott Bell
6. Report on passenger boardings and flight operations – Scott Humphrey
7. Airport Director’s Report – Brian Sprenger
8. Consider bills and approve for payment
9. Adjourn

Public comments are welcome on any agenda item

GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, October 10, 2019 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held September 12, 2019
2. Public comment period
3. Consider request by Wayne Edsall Trust to transfer their non-commercial land lease on hangar #62 to Mr. Steve Kleimer
4. Consider land acquisition priorities
5. Master Plan Update – Exterior Road System - Scott Bell
6. Consider FY 2020 Airport Capital Improvement Plan (AIP)
7. Report on passenger boardings and flight operations – Scott Humphrey
8. Airport Director’s Report – Brian Sprenger
9. Consider bills and approve for payment
10. Adjourn

Public comments are welcome on any agenda item

Following the regular meeting, Airport Board members will be touring various airport projects.

GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, November 14, 2019 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held October 10, 2019
2. Public comment period
3. Consider Audit Report
4. Consider amending non-commercial hangar use policy to align with FAA guidance
5. Consider request by Eagle's Nest Condo Association to enter into a new 10-year non-commercial land lease on hangars 82-85
6. Consider request by BC Storage Condominium Association to enter into a new 10-year non-commercial land lease on hangars 86-89
7. Consider rate adjustment on various airport fees effective January 1, 2020
8. Master Plan Update – Fuel Farms, Deicing, Terminal Ground Transportation - Scott Bell
9. Report on passenger boardings and flight operations – Scott Humphrey
10. Airport Director's Report – Brian Sprenger
11. Consider bills and approve for payment
12. Adjourn

Public comments are welcome on any agenda item

GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, December 12, 2019 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held November 14, 2019
2. Public comment period
3. Consider real estate transfer agreement and subsequent short-term lease agreement with Ms. Mary L. Brents for the purchase of property located at 1720 Tubb Road, Belgrade, MT
4. Consider request by Signature Flight Support to relocate and expand their fuel farm and extend their master lease by 10 years
5. Consider request by SK Real Estate Holdings to enter into a 10-year lease with a 10-year option upon completion of required upgrades to Hangar 6
6. Consider request by 406 Aviation LLC to enter into an operating agreement to operate an Airframe and Powerplant Repair Facility at Hangar 6
7. Consider request by Bridger Aerospace to enter into an operating agreement to operate a Part 145 Certified Repair Station at their Hangar Complex
8. Bridger Aerospace/AVT Update – Tim Sheehy
9. Master Plan Update – Scott Bell
10. Report on passenger boardings and flight operations – Scott Humphrey
11. Airport Director's Report – Brian Sprenger
12. Consider bills and approve for payment
13. Adjourn

Public comments are welcome on any agenda item